

MWR Horse Stables

6171 Buckeye Ave
Fort Leonard Wood 65473



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Bldg. 2290 FLW K
Fort Leonard Wood, MO 65473
Office: 573-596-4223
Office Hours: Thurs – Monday 10am – 6pm



BEFORE you are authorized to bring your equine on the installation:

Step 1: Ensure your horse has updated vaccinations, coggins, and health certificate, (within 1 year for vaccines/ 90 days for coggins and 30 day health certificate if you are crossing state lines) Required vaccinations for FLW are: Eastern and Western Equine Encephalitis, Equine Herpes Virus/Rhino, West Nile Virus, Tetanus, Rabies and any other vaccines required by the FLW Vet(optional: strangles and potomac horse fever.) Please make 3 copies of each document to turn into 3 agencies. (Vet office, OAC, as well as the FLW Members Rep)

Step 2: Call or go into DFMWR Outdoor Adventure Center (OAC); Bldg 2290, FLW K, (573) 596-4223 and notify them that you would like to board on post. They will provide you with available dates to bring your horse(s) into the DFMWR FLW quarantine stall area, drop offs are not permitted. You will sign a release form, boarding agreement and receive a copy of the OAC MWR Stable packet. Be sure to turn in a copy of your required horses health documents at this time to OAC. Your security deposit and first month's board will be required at OAC once you complete your quarantine stay/ FLW OAC {573-596-4223}.

Step 3: Upon completion at OAC, proceed to FLW On Post Vet office; 2399 Minnesota Ave, (573) 596-0094. You will provide them with a copy of your horse's health documents and make an appointment for the vet to do your horse's initial examination at the quarantine facility. Please understand that there could be a lapse of time before the vet can check your horse into quarantine. Example: If you arrive on Friday night after hours the Vet may not check you in to start your required 10 days of quarantine until Monday or later. You must notify, via phone or in person, OAC of your scheduled quarantine check in date and time to initiate the boarding process otherwise you will not be added to the calendar.

Step 4: The FLW Vet, prior to your horse's arrival will require you to provide them with a copy of your horse's health documents and let them know the date your horse will be arriving. The VET will unlock the quarantine stall area on your assigned date. If you do not call and coordinate your arrival date with the Vet beforehand, you will not have an empty and unlocked quarantine stall waiting for your horse and the facilities.

Step 5: Quarantine Initial Vet check. You must be present with your horse(s) for the vet examination. The Vet or a FLW stable official will be present as well. Once at the quarantine facility you are not permitted to take your horse out of the quarantine stall/run area. Violators of this action will be asked to leave the premises. If an emergency situation arises, please notify the Vet Rep or Stable Officer immediately to mitigate a plan of action.

Step 6: Quarantine Check Out Day. You must be present with your horse(s) for the vet examination. The Vet and a FLW stable official will be present as well. Once your equine has passed inspection, and is released from quarantine, you will be assigned a stall/pasture. You will need to pay all entrance and exit exam fees at the FLW Vet office and with OAC asap.

Step 7: Before the C.O.B. of your quarantine check out date, you are required to complete the "Quarantine Check Out and Clearing List" for your quarantine stall/run. The clearing list will be provided to you by the Vet before your check out date. Upon completion of required clean up tasks notify the Vet so a final inspection can be completed. Failure to properly clear quarantine may result in fines/fees.



APPENDIX A: Fort Leonard Wood Quarantine Agreement

Sponsor's Name

Sponsor's SSN

Grade

Unit

Home Address

Home Phone

Cell Phone

Work Phone

Signature

Date

Equine owners utilizing the Fort Leonard Wood quarantine facility will be responsible as a possible stable renter for the following:

1. Must provide an official interstate/out of state health certificate issued by an accredited veterinarian within the previous 30 days. See FLW Regulation 190-4 (A).
2. All equine are required to spend the first 10 days in quarantine.
3. As the equine/horse(s) owner you are responsible for contacting the FLW veterinarian to enter and release equine from quarantine.
4. At the end of the quarantine period the animal must have completed the required immunizations.
5. During quarantine period the animal is not allowed out of the stall area.
6. The owner will be responsible for disinfecting and bleaching the quarantine area. The DFMWR Outdoor Adventure Center Stables Person or Fort Leonard Wood Veterinarian will inspect the quarantine area upon completion.
7. As quarantine user, I will abide by all SOP Regulations and FLW 190-4.



APPENDIX B: Fort Leonard Wood Rental Agreement

Stall Number

Assigned To

Unit Address

Home Address

Home Phone

Cell Phone

Work Phone

I have read and understand the above, and agree to the terms

Printed Name:

Signature

Date

Equine owners utilizing the Fort Leonard Wood Equine Boarding facility will be responsible as stable renters for the following:

1. Renters will abide by the Stable SOP.
2. Renters will keep their tack room, stall/pen areas clean and free from safety hazards.
3. Renters will be held responsible for damage due to neglect or willful destruction of property.
4. Renters will report all breakage and normal wear-and-tear to the Stables Liaison or Outdoor Adventure Center Business Manager and/or personnel responsible.
5. Renter's name and emergency phone will be posted on the door of their assigned area.
6. The OAC Business Manager will return renter's \$150.00 cleaning deposit per Stable after a final inspection if the area is left in good repair and clean.



APPENDIX C: Stable In-Processing & Out-Processing Checklist

Instructions: Member must coordinate a date and time for inspection with the Outdoor Adventure Center Manager or Stable Committee Member 7 days prior to the date they wish to in-process or out-process. If out-processing the member is responsible to have areas ready for inspection before the inspector arrives. With an incomplete or missing in-processing checklist member will be responsible for all damages upon out-processing.

Member Name	Date In	Date Out	Tack Room Number	Pasture Number
Area	In-Processing		Out-Processing	
Doors & Locks				
Windows				
Screening				
Lights, Sockets & Light Switch				
Gates & Chain				
Rails				
Feeder & Stall Items				
Hydrant				
Siding				
Tack Room (clean & swept)				
Paddock (clean & raked)				
Turn-out (cleaned)				

Member is () Cleared () Not Cleared from the Fort Leonard Wood Stables

In-Processing Member Signature: _____ Date _____ OAC Rep: _____ Date _____

Out-Processing Member Signature: _____ Date _____ OAC Rep: _____ Date _____



APPENDIX D: Member Emergency Data Sheet

Name of Owner:

Horse(s) Name:

Rank and Unit

Home Phone

Cell Phone

Work Phone

Name of Veterinarian:

Veterinarian Office Number:

Veterinarian Emergency Number:

Point of Contact in your Absence:



APPENDIX E: Equine Vaccination Requirements

F-1

All equine must be vaccinated annually with an FDA approved vaccine by a licensed veterinarian for the following (all vaccination schedules are subject to change or modification as deemed necessary by the Installation Veterinarian):

- a. Equine influenza
- b. Eastern equine encephalitis (EEE)
- c. Western equine encephalitis (WEE)
- d. Venezuelan equine encephalitis (Required only if animal is from a state/area reporting a case in previous 12 months)
- e. Rabies
- f. Tetanus
- g. Rhino pneumonitis
- h. Straggylis

F-2

All juvenile equine must be vaccinated with an FDA approved vaccine by a licensed veterinarian for the following diseases (all vaccination schedules are subject to change or modification as deemed necessary by the Installation Veterinarian):

- a. Rabies is given at 3 or 4 months of age and again at 1 year of age, then annually
- b. EEE/WEE is given at 2 to 4 months of age, followed by a booster in 3-4 weeks, then annually
- c. Tetanus is given at 3 to 4 months of age, followed by a booster in 3-6 weeks, then annually
- d. Equine flu is given at 5 to 6 months of age, followed by a booster in 4-6 weeks, and then annually
- e. Rhino pneumonitis is given at 3 months of age, followed by a booster in 4-6 weeks, and then every 2 or 3 months until the horse is one year old
- f. Straggylis is given at 2 to 3 months of age, with a three dose series given at 2 to 4 week intervals followed by a booster at six months and annual boosters thereafter

F-3

All equine will be Coggins tested for EIA and must be found negative to be stabled at this installation. Weaned foals are to be tested but no test is required of suckling foals accompanied by their dams. Positive test reports will be immediately telephoned to the State Veterinarian/Director of Animal Programs, Missouri Department of Agriculture. Final disposition of the reactor animal will be in accordance with state regulations and recommendations of the Missouri State Veterinarian.

F-4

It is the owner's responsibility to have their equine de-wormed at least quarterly. Equine owners may bring to the VTF receipts for the purchase of wormer and the empty container for annotation into the equine's animal health records. A statement signed by a private veterinarian regarding dosage, type of wormer, and date of administration is likewise acceptable. On occasion, unannounced random collections of fecal material are tested by the Installation Veterinary Services in order to check for parasites.



APPENDIX F: Pasture Locations

Fort Leonard Wood Pasture Assignments





APPENDIX G: Tack Room Assignments





APPENDIX H: DFMWR/SKIES riding lessons

1. The DFMWR, Child and Youth Services Division offers youth riding lessons through SKIES (School of Knowledge, Inspiration, Exploration and Skills). SKIES is responsible for all aspects related to this program including but not limited to;

Liability

Selection of Certified instructors

Scheduling lessons

Publicity of program

Contract preparation

2. This program is separate from those of the Outdoor Adventure Centers normal boarding and operations and must be submitted through SKIES, which holds its own Standard operating procedures and contract guidelines. If interested in lessons or would like to become an instructor for the program, please contact SKIES.

Point of Contact:

Phone Number: 573-596-5039

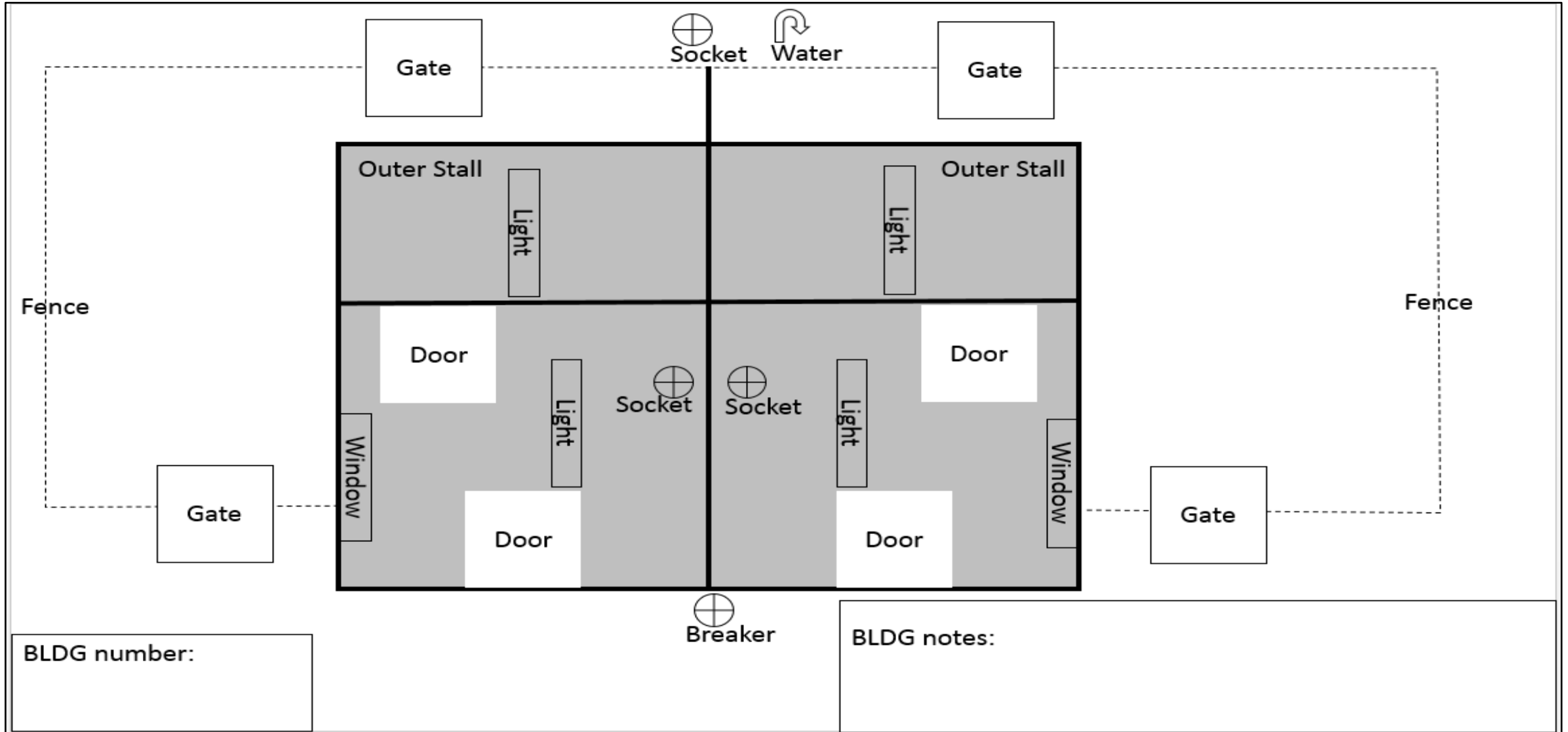
13486 Replacement Avenue Building 470



APPENDIX I: Stable Facility Work Order Request

Member Name/Point of Contact:

Primary & Alternate Date and Time available:



BLDG number:

BLDG notes: