



Family and Morale, Welfare and Recreation

Fort Leonard Wood  
Boarding Stables



# Fort Leonard Wood Saddle Club and Stables

Outdoor Adventure Center/ DFMWR

FY 2020 Handout

## Come Ride With Us and See FLW From a Horse



The Fort Leonard Wood Horse Stable Facility provides boarding for privately-owned horses. It includes a stall/paddock, pasture turn outs for exercise, indoor riding arena, outdoor round pen, and outside riding arena.

This facility provides *only* self-care. All members must participate in a monthly work call to facilitate and provide community stable upkeep/maintenance. Additionally, monthly member meetings are held to keep members informed about things going on with and about the stables as well as addressing any

problems or concerns that may arise.

The Facility is governed by a FLW SOP, FLW Vet Regulation with DFMWR guidance and facilitation by an elected council.

Horseback riding on post in the training area is authorized, however riding in the cantonment/housing area is not permitted. For a list of approved riding areas please visit the Outdoor Recreation Office;

Every horse entering the installation must have current vaccinations (vaccinations must have been administered within the last year) and proof of negative coggins (coggins within the last 90 days prior to entry). All equine entering the facility are required to complete a 10 day uninterrupted quarantine period, at the FLW quarantine facility, and must be examined by the on-post vet when arriving at quarantine area. Upon completion of the 10 days, the on-post vet must then release the horse from quarantine.

**PRICES:** Stall Deposit/stall: \$150  
Board/month/stall: \$125

### Saddle Club Council

**FCO/Club President:** Amanda Spoon  
**Member Rep:** Bart Watley  
**Vice President:** Liz Eide

**OAC/Outdoor MWR :** Jeffrey Barrett  
573-337-1879  
**Ft Leonard Wood Vet :** CPT Abell  
573-596-0094



Indoor Riding Arena



Outdoor Riding Arena



Outdoor Round Pen



***BEFORE you are authorized to bring your equine on the installation:***

**Step 1:** Ensure your horse has updated vaccinations , coggins, and health certificate, (within 1 year for vaccines/ 90 days for coggins and 30 day health certificate if you are crossing state lines) Required vaccinations for FLW are: **Eastern and Western Equine Encephalitis, Equine Herpes Virus/Rhino, West Nile Virus, Tetanus and Rabies** (optional: strangles and potomac horse fever.)

*Please make 3 copies of each document to turn into 3 agencies. (Vet office, OAC, as well as the FLW Vet Rep)*

**Step 2:** Call or go into DFMWR Outdoor Adventure Center (OAC); Bldg 2290, 1st St, (573) 596-4223 and notify them that you would like to board on post. They will provide you with available dates to bring your horse(s) into the DFMWR FLW quarantine stall area, **drop offs are *not permitted***. You will sign a release form, boarding agreement and receive a copy of the OAC MWR Stable packet. Be sure to turn in a copy of your required horses health documents at this time to OAC. *Your security deposit and first months board will be required at OAC once you complete your quarantine stay! FLW OAC (573-596-4223).*

**Step 3:** Upon completion at OAC, proceed to FLW On Post Vet office; 2399 Minnesota Ave , (573) 596-0094 . You will provide them with a copy of your horses health documents and make an appointment for the vet to do your horses initial examination at the quarantine facility. Please understand that there could be a lapse of time before the vet can check your horse into quarantine. Example: if you arrive on Friday night after hours the Vet may not check you in to start your required 10 days of quarantine until Monday or later. **You must notify, via phone or in person, OAC of your scheduled quarantine check in date and time to initiate the boarding process otherwise you will not be added to the calender.**

**Step 4:** The FLW Vet, *prior to your horses arrival will require you to provide them with a copy of your horse's health documents and let them know the date your horse will be arriving.* The VET will unlock the quarantine stall area on your assigned date. If you do not call and coordinate your arrival date with the Vet beforehand, you will not have an empty and unlocked quarantine stall waiting for your horse and the facilities.

**Step 5:** Quarantine Initial Vet check. You must be present with your horse(s) for the vet examination. The Vet *or* a FLW stable official will be present as well. Once at the quarantine facility you are ***not permitted*** to take your horse out of the quarantine stall/run area. Violators of this actions will be asked to leave the premises. If an emergency situation arises, please notify the Vet Rep or Stable Officer immediately to mitigate a plan of action.

**Step 6:** Quarantine Check Out Day. You must be present with your horse(s) for the vet examination. The Vet and a FLW stable official will be present as well. **(If no council member can be present with you during your appointment someone will be checking in with you before C.O.B.)** Once your equine has passed inspection, and is released from quarantine, you will be *assigned a stall/pasture*. You will need to pay all entrance and exit exam fees at the FLW Vet office and with OAC asap.

**Step 7:** Before the C.O.B. of your quarantine check out date, you are required to complete the "Quarantine Check Out and Clearing List" for your quarantine stall/run. The clearing list will be provided to you by the Vet before your check out date. Upon completion of required clean up tasks notify the Vet so a final inspection can be completed. Failure to properly clear quarantine may result in a fines/fees.

## APPENDIX A: Fort Leonard Wood Stable Application

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Applicants Name

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Sponsor's Name

Sponsor's SSN

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Grade

Unit

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Home Address

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Home Phone

Cell Phone

Work Phone

1. I request boarding space is assigned to me for the below-listed equine/horse(s):

	Name	Breed	Sex	Age	Weight/Height/ Color
1					
2					
3					
4					
5					

2. I am aware of and understand the quarantine and vaccination requirements outlined in FLW Regulation 40-4. My family members and I will abide by all rules contained in the Stable SOP and other applicable installation regulations. The equine/horse(s) boarded at the Stables are owned by me or my dependents. (A copy of proof of ownership will be provided with this application)

3. During the time that the equine is boarded at the Stable, the Stable shall NOT be liable for any sickness, disease, estuary, theft, death, or injury which may be suffered by the equine or any other cause of action, whatsoever, arising out of or being connected in any way with the boarding of said equine/horse(s). This includes, but is not limited to, any personal injury or disability the equine may receive while on Stable premises. The applicant fully understands that the Stables does not carry any insurance on any equine not owned by it. Any liability, accidental injury, theft, or equine mortality insurance, and all other risks connected with boarding the equine at the Stable are to be borne by the applicant/owner.

4. Attached is a security deposit of \$150.00 per equine on the boarding space provided. I understand that the deposit will be returned only after the Outdoor Adventure Center Business Manager or personnel responsible has cleared as clean and the area is in a good state or repaired. Checks must be payable to IDFMWRF. Payments may be made on a monthly basis. Fees subject to change on "30 days" notice.

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Signature

Date



APPENDIX E: Member Emergency Data Sheet



Name of Owner:	Horse(s) Name:		
Rank and Unit			
Home Phone	Cell Phone	Work Phone	
Name of Veterinarian:	Veterinarian Office Number:	Veterinarian Emergency Number:	
Point of Contact in your Absence:			





\_\_\_\_\_ has been cleared with  
the DFMWR Outdoor Adventure Center on \_\_\_\_\_

and is cleared to receive keys for the quarantine stall \_\_\_\_  
for the duration of \_\_\_\_\_.

This Memorandum must be presented to the Vet at the  
time of pickup. Failure to present this document will  
forfeit the ability to occupy quarantine.

Occupant Signature \_\_\_\_\_

OAC Representative Signature \_\_\_\_\_



# APPENDIX C: Fort Leonard Wood Rental Agreement



Stall Number

Assigned To

Unit Address

Home Address

Home Phone

Cell Phone

Work Phone

I have read and understand the above, and agree to the terms

Equine owners utilizing the Fort Leonard Wood Equine Boarding facility will be responsible as stable renters for the following:

1. Renters will abide by the Stable SOP.
2. Renters will keep their tack room, stall/pen areas clean and free from safety hazards.
3. Renters will be held responsible for damage due to neglect or willful destruction of property.
4. Renters will report all breakage and normal wear-and-tear to the SAC President or Outdoor Adventure Center Business Manager and/or personnel responsible.
5. Renters will pay their stall fees no later than the 15<sup>th</sup> day of each month. A \$10.00 penalty will be charged for delinquent payments.
6. Renter's name and emergency phone will be posted on the door of their assigned area.
7. The OAC Business Manager will return renter's \$150.00 cleaning deposit per Stable after a final inspection if the area is left in good repair and clean.

Printed Name:

Signature

Date





# APPENDIX D: Stable In-Processing & Out-Processing Checklist



Instructions: Member must coordinate a date and time for inspection with the Outdoor Adventure Center Manager or Stable Committee Member 7 days prior to the date they wish to in-process or out-process. If out-processing the member is responsible to have areas ready for inspection before the inspector arrives. With an incomplete or missing in-processing checklist member will be responsible for all damages upon out-processing.

Member Name	Date In	Date Out	Tack Room Number	Pasture Number
Area	In-Processing		Out-Processing	
Doors & Locks				
Windows				
Screening				
Lights, Sockets & Light Switch				
Gates & Chain				
Rails				
Feeder & Stall Items				
Hydrant				
Siding				
Tack Room (clean & swept)				
Paddock (clean & raked)				
Turn-out (cleaned)				
Member is ( ) Cleared ( ) Not Cleared from the Fort Leonard Wood Stables				
In-Processing Member Signature:			OAC/SAC Rep:	Date
Out-Processing Member Signature:			OAC/SAC Rep:	Date